



# Department of Public Safety and Correctional Services

## Police and Correctional Training Commissions

6852 4<sup>th</sup> STREET • SYKESVILLE, MARYLAND 21784 • www.pctc.state.md.us  
(410) 875-3400 • FAX (410) 875-3582 • V/TTY (800) 735-2258 • E-MAIL: mailbox@mpctc.net

### NOTICE OF FIREARMS AUTHORIZATION FOR CORRECTIONAL PERSONNEL

Agency Name: \_\_\_\_\_

Mandated Officer: \_\_\_\_\_

Certification Number: \_\_\_\_\_

\_\_\_\_\_ **Initial Authorization:**

The above mandated officer has been authorized to carry/use a departmental firearm(s) effective \_\_\_\_\_ . **NOTE:** “The Correctional Training Commission Regulations, COMAR 12.10.01.16B, states: “A mandated employee, authorized to carry or use a firearm, shall complete Commission approved firearms training and qualification under COMAR 12.10.04 during each calendar year.” PLEASE SUBMIT ENTRANCE LEVEL FIREARMS QUALIFICATION SCORES FOR THE ABOVE INDIVIDUAL.

\_\_\_\_\_ **Authorization Withdraw:**

The above mandated officer is no longer authorized to carry/use a departmental firearm(s) effective \_\_\_\_\_ .

\_\_\_\_\_ **Firearms Removal for Failure of Annual Qualification Standard:**

The above mandated officer has failed to qualify with the authorized firearm(s) during calendar year \_\_\_\_\_ , and the authorized to carry/use the firearm has been withdrawn effective \_\_\_\_\_ . This agency has removed the firearm(s) until the agency reports the officer’s successful qualification, COMAR 12.10.01.17B.

Please return this form to: MPCTC  
Attn: Certification Unit  
6852 4<sup>th</sup> Street  
Sykesville, MD 21784

Questions regarding the Firearms requirement or the use of this form, please call (410) 875-3408 or (410) 875-3604. You may fax the form to: (410) 875-3405.