

MARYLAND CORRECTIONAL TRAINING COMMISSION
REDACTED Minutes – 191st Meeting – April 4, 2018

MEMBERS PRESENT

Secretary Sam Abed, Department of Juvenile Services
LaMonte E. Cooke, Director of Correctional Services, Queen Anne’s County Department of Corrections (Vice-Chair)
Commissioner Dayena Corcoran, Department of Public Safety and Correctional Services
Christopher Duffy, Correctional Officer of the State of Maryland
Ivonne Gutierrez, President, Maryland Criminal Justice Association
Lynette Holmes, Deputy Secretary for Support Services, Department of Juvenile Services
Terry Kokolis, President, Maryland Correctional Administrators Association
Stuart M. Nathan, Assistant Attorney General representing Brian E. Frosh, Attorney General
Wallis Q. Norman, Executive Director of Residential Services, Department of Juvenile Services
Dr. Beverly O’Bryant, representing Dr. Maria Thompson, President, Coppin State University
Patricia Schupple, Deputy Director, Howard County Department of Corrections
J. Michael Zeigler, Deputy Secretary of Operations, Department of Public Safety and Correctional Services

MEMBERS ABSENT

Sheriff Timothy Cameron, representing Sheriff Douglas Mullendore, President, Maryland Sheriff’s Association
Symphar R. Charles, Chief, Learning and Career Development, Federal Bureau of Prisons
Secretary Stephen T. Moyer, Chair, Department of Public Safety and Correctional Services

STAFF PRESENT

Albert L. Liebno, Jr., Acting Executive Director, Correctional Training Commission
Michelle Wilson, Assistant Attorney General
Lewis Pindell, Media Specialist
Jeanne Chenoweth, Recorder
Katie Johnson, Registrar
Karen Kruger, Executive Director, Public Safety Education and Training Center
Kate Gossard, Facility Administrator
Andrea King-Wessels, Parole & Probation Training Administrator
Jane Sachs, Director of Correctional Training
Tom Martin, Assistant Director of Correctional Training
Jennifer Beskid, Director of Grants & Special Projects
Myrna Adejoh, Certification Administrator
Jama Acuff, Compliance Officer

GUESTS

Michael Stelmack, Executive Director, Special Programs & Services, DPSCS Office of the Secretary
Edward McCrae, Cecil County Detention Center
Darryl Osborne, Cecil County Detention Center
Mary Allen, Cecil County Detention Center
William Jolly, Cecil County Detention Center

The 191st meeting of the Correctional Training Commission (CTC) was called to order by the Vice-Chair, Mr. LaMonte E. Cooke, at 10:01 a.m. at the Public Safety Education and Training Center (PSETC), Sykesville, Maryland. A quorum was present.

The agenda was as follows:

1. Approval of Minutes – January 10, 2018
2. Facility Report
3. Legal Issues
4. Old Business
 - a) Final Approval of Cecil County Sheriff’s Office Correctional Training Academy
 - b) Update on COMAR Amendment for Comparative Compliance Training
5. New Business
 - a) Oral Interviews and Psychological Assessments
6. Consideration for Decertification Hearing
7. Consideration for Decertification Hearing

Mr. Cooke asked all members, staff and guests to introduce themselves.

1. Approval of Minutes – January 10, 2018

A MOTION to approve the minutes from the January 10, 2018 meeting was made by Ms. Ivonne Gutierrez: SECONDED: Ms. Lynette Holmes. The MOTION carried.

2. Facility Report

Ms. Karen Kruger, Executive Director of the Public Safety Education and Training Center (PSETC), referred the members to the Facility Report in the binder which reflects the Maryland Police and Correctional Training Commissions (MPCTC) activity which had taken place since the last quarterly meeting. Ms. Kruger noted that the Leadership Development Institute (LDI) hosted two new programs this quarter, as well as the DARE Annual In-Service conference in Ocean City. Ms. Kruger also drew attention to the front steps of the historic Hubner building which are currently being repaired.

Deputy Director Albert Liebno stated that MPCTC staff conducted several audits this past quarter. All except one of the audits is closed at this time.

3. Legal Issues

Ms. Michelle Wilson stated there were no legal updates.

4. Old Business

a) Final Approval of Cecil County Sheriff’s Office Correctional Training Academy

Mr. Liebno stated that the Cecil County Sheriff’s Office Correctional Training Academy reached 100% compliance after the audit of their first class. The academy is being presented for final adoption.

Mr. Edward McCrae addressed the Commission and thanked MPCTC staff for their help.

A MOTION to grant final approval of the Cecil County Sheriff’s Office Correctional Training Academy was made by Mr. Terry Kokolis: SECONDED: Ms. Patricia Schupple. The MOTION carried.

b) Update on COMAR Amendment for Comparative Compliance Training

Mr. Liebno informed the Commission that the COMAR amendments approved at the January meeting were not published due to the operational shutdown during the legislative session. The document will be published this week and Mr. Liebno will bring any comments to the July meeting.

5. New Business

a) **Oral Interviews and Psychological Assessments**

Mr. Liebno discussed the interpretation of COMAR regulation 12.10.01.04 regarding selection standards for appointment to mandated positions, specifically the mandatory oral interview. Audits revealed that some agencies are using the background investigation to fulfill the oral interview requirement. A discussion was held regarding the responsibility of the agencies, and how the applicant's ability to communicate is assessed. Commission members agreed to leave it to the discretion of the agencies, and asked MPCTC staff to prepare for the July meeting a best practices document for agencies to use when conducting oral interviews.

Mr. Liebno next addressed the interpretation of the same COMAR regulation 12.10.01.04, specifically the physical and mental health examinations. A discussion was held regarding the credentialing of the mental health professional, which licenses are acceptable and how "examination" is defined in accordance to the regulations. It was proposed that MPCTC staff research and evaluate licensed mental health professionals and the different types of evaluations they are able to administer.

Mr. Cooke stated the next items would be heard in Closed Session.

Recorders Note: Ms. Chenoweth read the COMAR closed session regulation into the record.

A MOTION was made by Secretary Abed to adjourn to a Closed Session: SECONDED: Officer Christopher Duffy. The MOTION carried unanimously.

The meeting adjourned to a Closed Session at 10:46 a.m.

6. Consideration for Decertification Hearing

A MOTION to hold a decertification hearing was made and SECONDED: The MOTION carried.

7. Consideration for Decertification Hearing

A MOTION to hold a decertification hearing was made and SECONDED: The MOTION carried.

A MOTION was made by Mr. J. Michael Zeigler to adjourn to an open session: SECONDED: Dr. Beverly O'Bryant. The MOTION carried.

Recorder's Note: This concluded the closed session. The meeting adjourned to an open session at 11:01 a.m.

Mr. Cooke invited the parties back into the meeting and announced the outcome of the issues discussed during the closed session.

Ms. Schupple announced this is her last meeting as she will be retiring in July. Several members thanked her for her dedication and service to the Commission.

Mr. Liebno directed members to review the Safe Call Now brochure and distribute the information to officers. A link is available on the MPCTC website www.mdle.net. The service is a confidential 24-

hour hotline for public safety employees, and employs specialists from all public safety professions. They are based in Washington State but can refer clients to services local to Maryland.

A MOTION to adjourn was made by Ms. Patricia Schupple: SECONDED: Mr. J. Michael Zeigler. The MOTION carried.

The meeting adjourned at 11:06 a.m.

These “minutes” are a synopsis of the Commission’s discussion and decisions and not a verbatim rendering of the proceedings.