Course ID	P48513 Documentation and Discipline							
Program	Police			Status	Active			
Subject	Inservice			<b>Credit Hours</b>	6.00			
Instructor				Pass Score	0.00			
Provider	MD Police & Corr. Training Commissions			Approved	6-23-2023			
Location			Period From	4-01-2024				
Course Type			Period To	4-01-2027				
Training Type				File Number				
Attribute								
Attribute			Persons who complete this course will be awarded the					
Attribute			following certification.					
Attribute			Certificate					
Attribute			Status					
Attribute			For Period					

## **Course Description**

This course is designed for the student who functions as a manager to learn the skills required to increase effectiveness when disciplinary action is taken to correct performance and to document progressive steps. The student will examine verbal counseling, written warnings and the importance of detailed documentation. Topics to be covered include discipline, the role of the supervisor, performance verses behavioral issues and determining actions.

## **Class Sessions**

Course ID	C18934 Documentation and Discipline						
Program	Corrections			Status	Active		
Subject	Inservice			<b>Credit Hours</b>	6.00		
Instructor				Pass Score	0.00		
Provider	MD Police & Corr. Training Commissions			Approved	6-23-2023		
Location			Period From	4-01-2024			
Course Type			Period To	4-01-2027			
Training Type				File Number			
Attribute							
Attribute			Persons who complete this course will be awarded the				
Attribute			following certification.	following certification.			
Attribute			Certificate	Certificate			
Attribute			Status				
Attribute			For Period	For Period			

## **Course Description**

This course is designed for the student who functions as a manager to learn the skills required to increase effectiveness when disciplinary action is taken to correct performance and to document progressive steps. The student will examine verbal counseling, written warnings and the importance of detailed documentation. Topics to be covered include discipline, the role of the supervisor, performance verses behavioral issues and determining actions.

## **Class Sessions**