

**MARYLAND CORRECTIONAL TRAINING COMMISSION**  
**REDACTED Minutes – 195th Meeting – April 3, 2019**

**MEMBERS PRESENT**

Acting Secretary J. Michael Zeigler, Chair, Department of Public Safety and Correctional Services  
Secretary Sam Abed, Department of Juvenile Services  
LaMonte E. Cooke, Director of Correctional Services, Queen Anne’s County Department of Corrections (Vice-Chair)  
Martha Danner, representing J. Michael Zeigler, Deputy Secretary of Operations, Department of Public Safety and Correctional Services  
Lieutenant Christopher Duffy, Correctional Officer of the State of Maryland  
Melinda Grenier, representing Ivonne Gutiérrez, President, Maryland Criminal Justice Association  
Wayne Hill, Assistant Commissioner of Corrections, Department of Public Safety and Correctional Services  
Lynette Holmes, Deputy Secretary for Support Services, Department of Juvenile Services  
Captain Daniel Lasher, Allegany County Detention Center  
Major Michael Merican, representing Thomas Reece, President, Maryland Correctional Administrators Association  
Stuart M. Nathan, Assistant Attorney General representing Brian E. Frosh, Attorney General  
Wallis Q. Norman, Deputy Secretary of Operations, Department of Juvenile Services

**MEMBERS ABSENT**

Sheriff Timothy Cameron, representing Sheriff Mike Evans, President, Maryland Sheriff’s Association  
Symphar R. Charles, Chief, Learning and Career Development, Federal Bureau of Prisons  
Dr. Beverly O’Bryant, representing Dr. Maria Thompson, President, Coppin State University  
Dale L. Maselli, Division of Parole and Probation

**STAFF PRESENT**

Jennifer Beskid, Director of Policy, Process & Grants  
Jeanne Chenoweth, Recorder  
Kate Gossard, Director of Support Services  
Tracey Hyatt, Compliance Administrator  
Katie Johnson, Registrar  
Karen Kruger, Executive Director, Public Safety Education and Training Center  
Lewis Pindell, Media Specialist  
Jane Sachs, Director of Correctional Training  
Michelle Wilson, Assistant Attorney General

**GUESTS**

Christopher Hinrichs, DPSCS Office of the Attorney General  
Maria Korman, DPSCS Office of the Attorney General  
Nicole Amedori, Department of Juvenile Services  
Denise Gelsing, DPSCS MD Correctional Institution – Hagerstown  
Rebekah Quackenbos, DPSCS MD Correctional Institution - Hagerstown  
Whitney Evans, Baltimore County Department of Corrections  
Marsha Maloff, Baltimore County Department of Corrections  
Gail Watts, Baltimore County Department of Corrections  
Donnel Alston, Baltimore County Department of Corrections

The 195th meeting of the Correctional Training Commission (CTC) was called to order by the Chair, Acting Secretary J. Michael Zeigler, at 10:00 a.m. at the Public Safety Education and Training Center (PSETC), Sykesville, Maryland. A quorum was present.

The agenda was as follows:

1. Approval of Minutes – January 23, 2019
2. Facility Report
3. Legal Issues
4. Old Business
  - a) Status of Executive Director Recruitment
  - b) Status of Amendment to COMAR Drug Standards
5. New Business
6. Request for Waiver of Training Requirements for Recertification
7. Request for Waiver of Selection Standards for Certification
8. Consideration on Holding a Decertification Hearing
9. Update on Decertification Hearing

Acting Secretary Zeigler asked all members, staff and guests to introduce themselves.

**1. Approval of Minutes – January 23, 2019**

Acting Secretary Zeigler asked the members to review the minutes.

**A MOTION to approve the minutes from the January 23<sup>rd</sup> meeting was made by Mr. LaMonte Cooke: SECONDED: Lt. Christopher Duffy. The MOTION carried.**

**2. Facility Report**

Ms. Karen Kruger, Executive Director of the Public Safety Education and Training Center, referred the members to the Facility Report in the binder which reflects the Maryland Police and Correctional Training Commissions (MPCTC) activity which had taken place since the last quarterly meeting. She noted the high usage of the building over the last quarter, and commented on the large number of audits being conducted by the Compliance unit. Ms. Kruger also informed members that the Compliance unit was now separated from the Certification unit, and that the Parole & Probation training unit was moved under the Correctional Training Unit.

**3. Legal Issues**

Assistant Attorney General Michelle Wilson stated there were no legal updates.

**4. Old Business**

**a) Status of Executive Director Recruitment**

Acting Secretary J. Michael Zeigler requested that this recruitment be put on hold until a new Secretary was named. He noted that the new administration may have a different vision of the position's responsibilities and authorities. Ms. Kruger stated that MPCTC staff is prepared to continue to support the operations of the Commission in the meantime.

**b) Status of Amendment to COMAR Drug Standards**

Ms. Kruger stated that additional work regarding the legality of this amendment was needed, and that more information will be presented at the July meeting.

**5. New Business**

No new business was presented.

**6. Request for Waiver of Training Requirements for Recertification**

Ms. Kruger stated that staff received an Application for Certification (AFC) from the Department of Public Safety & Correctional Services (DPSCS) for the recertification of Rebekah Quackenbos. Ms. Quackenbos was a certified correctional officer with DPSCS from April 2007 until August 2014 at which time she took a non-mandated position with DPSCS. She attended and completed in-service training, which meet the Commission's standards for certification, during each year she was not certified. DPSCS has rehired Ms. Quackenbos as a Correctional Case Manager but she is now outside the three year window and is required to attend a full-entry level training academy.

Warden Denise Gelsing summarized Ms. Quackenbos' employment history. There were no questions for Ms. Quackenbos, who was also present.

**A MOTION to approve the request for waiver of entry-level training was made by Secretary Sam Abed: SECONDED: Lt. Christopher Duffy. The MOTION carried.**

Acting Secretary Zeigler stated the next items would be heard in Closed Session.

*Recorders Note: Ms. Chenoweth read the COMAR closed session regulation into the record.*

**A MOTION was made by Lt. Christopher Duffy to adjourn to a Closed Session: SECONDED: Mr. LaMonte Cooke. The MOTION carried.**

*The meeting adjourned to a Closed Session at 10:18 a.m.*

**7. Request for Waiver of Selection Standards for Certification**

**A MOTION to approve the request for a waiver of selection standards for correctional officer recertification was made and SECONDED: The members were polled to record their votes. The MOTION carried.**

Acting Secretary Zeigler invited the parties back into the meeting and informed them of the decision.

**8. Consideration on Holding a Decertification Hearing**

**A MOTION to hold a decertification hearing was made and SECONDED: The members were polled to record their votes. The MOTION carried.**

**9. Update on Decertification Hearing**

Ms. Michelle Wilson provided an update on an issue that was originally heard at the April 4, 2018 meeting.

**A MOTION was made by Lt. Christopher Duffy to adjourn to an open session: SECONDED: Mr. LaMonte Cooke. The MOTION carried.**

*Recorder's Note: This concluded the closed session. The meeting adjourned to an open session at 10:48 a.m.*

Acting Secretary Zeigler invited the parties back into the meeting and announced the outcome of the issues discussed during the closed session.

**A MOTION to adjourn was made by Mr. LaMonte Cooke: SECONDED: Captain Daniel Lasher. The MOTION carried.**

*The meeting adjourned at 10:49 a.m.*

These “minutes” are a synopsis of the Commission’s discussion and decisions and not a verbatim rendering of the proceedings.