

MARYLAND CORRECTIONAL TRAINING COMMISSION

***TELECONFERENCE* Minutes – 206th Meeting –October 14, 2021**

MEMBERS PRESENT

LaMonte E. Cooke, Director of Correctional Services, Queen Anne’s County
Department of Corrections (Vice-Chair)
Secretary Sam Abed, Department of Juvenile Services
Lieutenant Christopher Duffy, Correctional Officer of the State of Maryland
Brandon Foster, representing Sheriff Troy Berry, President, Maryland Sheriff’s Association
Melinda Grenier, President, Maryland Criminal Justice Association
Annie Harvey, Acting Commissioner of Corrections, Department of Public Safety and Correctional Services
Lynette Holmes, Deputy Director, Department of Juvenile Services
Zenita Hurley, Assistant Attorney General representing Brian E. Frosh, Attorney General
Captain Daniel Lasher, Allegany County Detention Center
Wallis Q. Norman, Deputy Secretary of Operations, Department of Juvenile Services
Dr. Beverly O’Bryant, representing Dr. Maria Thompson, President, Coppin State University
Mr. Ryan Ross, representing Mary Ann Thompson, President, Maryland Correctional
Administrators Association

MEMBERS ABSENT

Secretary Robert L. Green, Department of Public Safety and Correctional Services (Chair)
Symphar R. Charles, Chief, Learning and Career Development, Federal Bureau of Prisons
Wayne Hill, Deputy Secretary of Operations, Department of Public Safety and Correctional Services
Demetrius Page, Division of Parole and Probation

STAFF PRESENT

Albert L. Liebno, Jr., Executive Director, Police & Correctional Training Commissions
Kelly Brauning, Certification Administrator
Stephanie Cain, Compliance Administrator
Sarah Chatfield, Media Specialist
Jeanne Chenoweth, Recorder
Maryann Foxwell, Leadership Development Institute Administrator
Katie Johnson, Recorder
Tom Martin, Assistant Director of Correctional Training
Matthew Mellady, Assistant Attorney General
Jane Sachs, Director of Correctional Training

GUESTS

Kristal Ostrander, Department of Juvenile Services
Denise Victory, Department of Juvenile Services

The 206th meeting of the Correctional Training Commission (CTC) was held via teleconference, and called to order by the Vice-Chair, Mr. LaMonte E. Cooke, at 10:01 a.m. A quorum was present.

The agenda was as follows:

1. Approval of Minutes – August 26, 2021
2. Facility Report
3. Legal Issues
4. Old Business
 - a) Update on Job Task Analysis

5. New Business
 - a) Proposed Schedule of 2022 Meeting Dates

The recorder took a roll call of all members, staff and guests on the call.

1. Approval of Minutes – August 26, 2021

Mr. Cooke asked the members to review the minutes.

A MOTION to approve the minutes from the August 26, 2021 meeting was made by Capt. Daniel Lasher: SECONDED: Lt. Christopher Duffy. The MOTION carried.

2. Facility Report

Mr. Albert Liebno, Executive Director of the MD Police & Correctional Training Commissions (MPCTC), directed members to the report, which reviewed the activities at the Center during the past quarter. He noted that training had not decreased since MPCTC units are hosting both virtual and in-person programs in full force. Mr. Liebno added that the Leadership Development Institute will offer hybrid classes beginning in 2022, where students can elect to attend the program virtually or in-person.

Mr. Liebno noted that one agency still has 17 officers in need of in-service hours to reach compliance. The officers can't work in mandated positions until they meet the requirements.

3. Legal Issues

Assistant Attorney General Matthew Mellady stated there were no legal issues as this time.

4. Old Business

- a) Update on Job Task Analysis

Mr. Liebno stated that HumRRO has completed its report. Now MPCTC staff are working to identify the specific objectives for the entry-level academies.

5. New Business

- a) Proposed Schedule of 2022 Meeting Dates

Mr. Cooke asked the members to review the proposed meeting dates for 2022.

A MOTION to approve the proposed 2022 meeting schedule was made by Capt. Daniel Lasher: SECONDED: Mr. Brandon Foster. The MOTION carried.

Mr. Liebno thanked the members for their flexibility in transitioning the meeting from in-person to virtual. He noted that two items that were initially on the agenda had been postponed.

A MOTION to adjourn was made by Capt. Daniel Lasher: SECONDED: Lt. Christopher Duffy. The MOTION carried.

The meeting adjourned at 10:10 a.m.

<p>These “minutes” are a synopsis of the Commission’s discussion and decisions and <u>not</u> a verbatim rendering of the proceedings.</p>
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